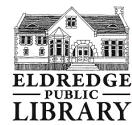




# Quiet Study Room Application

***Users are limited to 3 hours per day***



The Quiet Study Room is available to individuals and small groups without charge:

**Monday, Wednesday, Friday, and Saturday: 10:00 am to 4:45 pm**  
**Tuesday and Thursday: 11:00 am to 6:45 pm**

Date of Room Use \_\_\_\_\_

Name (Please Print) \_\_\_\_\_

Anticipated number of people attending? \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Time: Begin \_\_\_\_\_ End \_\_\_\_\_

Some examples of acceptable use include tutoring, study groups, interviews, virtual meetings, and discussion groups.

- **This room is not soundproof.** Noise must be kept to a minimum and should not be audible outside of the room.
- The door must remain unlocked.
- Food is not allowed in this or any part of the library.
- Beverages must be in covered cups, spill-proof mugs with secure lids, or similar containers.
- The room may not be used to distribute or solicit orders or sell goods and services, nor is it intended to be the regular meeting place for a group or organization.
- Persons who misuse the space will be asked to leave.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

---

#### Official Use:

Received at library on \_\_\_\_\_ by \_\_\_\_\_

Sign Posted?